

Registration form....

Name _____

Home Address _____

City _____ St _____ Zip _____

Work phone _____ Cell Phone _____

E-Mail Address: _____

Real Estate License # _____

Please Check One:

CAAR Member IAR Member Non-Member

Total \$ _____

Check (payable to Capital Area Assoc of REALTORS®)

Charge to: VISA MasterCard Discover

Number _____ Exp. _____

Signature Required _____

COURSE CHOICES (select those desired):

09/20 Elements of a Contract (RB 746)

09/21 Core B - Legal Issues (COR 1676)

10/17 Core B - Legal Issues (COR 1676)

10/18 Core A: License Law Battle (COR 1625)

10/18 Core B: The Dirty Dozen (COR 1646)

10/26 Code of Ethics (ETH 1519)

11/09 Radon & Real Estate (ENV 1240)

Please mark here if you have a disability and may require special accommodations in order to fully participate in this course. You will be contacted by a CAAR staff member to discuss your specific needs.

*All class will be held at the
Capital Area Association of REALTORS®*

Register Online at:

<https://mdweb.marketlinx.com/caar/>

Mail completed form with payment to:

Capital Area Association of REALTORS®
3149 Robbins Road, Springfield, IL 62704

**Or fax completed form with credit card
information to:**

217.698.7009

Continuing Education Instructions

1. In order to obtain CE credit for a course, you must attend the entire session. No credit will be given to those who arrive late, depart early or take breaks other than the pre-approved instructor's break.
2. Continuing Education sessions are approved for three full credit hours.
3. No pages, phones or recorders.
4. Driver's license picture ID will be required upon check-in.
5. A test will be given immediately following the course. There will be 25 questions for each three hours of credit.
6. Individual licensees are responsible for keeping track of their CE credits and reporting them to the Office of Banks and Real Estate upon renewal.
7. Real Estate License number is required on every test.

We are here to help!

**Please call Kathy Nichelson at 217-698-7000
or email her at knichelson@caaronline.com
and she will be able to assist you with:**

- **What options you have to transition your license**
- **What classes you have completed**
- **What classes you still need to take**
- **How CE figures into the equation**
- **in general ... your helping hand!**

Capital Area Association of REALTORS®

3149 Robbins Road
Springfield, IL 62704

Phone: 217.698.7000

www.SeeHouses.com



Illinois Association of REALTORS® in conjunction with the Capital Area Association of REALTORS®

presents...



2011 Fall Schedule of IL Dept. of Financial and Professional Regulation approved Real Estate Continuing Education Courses



REALTOR®



EQUAL HOUSING
OPPORTUNITY

2011 Fall Continuing Education Courses



September 20, 2011 **1:00 - 4:00 p.m.** **Kerry Kidwell**
RB 746 - Elements of a Contract (3 Hrs Elective)
Although the actual contracts and riders may change from one area to another, the concepts and elements involved in sound contract writing do not. This course is designed to cover the elements inherent in all real estate contracts and how the agents' knowledge impacts their clients, as well as explore the most recent concerns regarding contract preparation.

September 21, 2011 **9:00 - 12:00 p.m.** **Kerry Kidwell**
October 17, 2011 **9:00 - 12:00 p.m.** **Kerry Kidwell**
COR 1676 - Core B - Legal Issues – Real Estate Fundamentals (3 Hrs Core)
This class is an overview of a variety of IL License Law and various Federal laws that are used by Illinois real estate licensees on a daily basis. It's being offered as a proficiency review for the Broker and Managing Broker proficiency exam but may be taken by anyone who has not already taken this class and needs Core B CE credit.

October 18, 2011 **9:00 - 12:00 p.m.** **Kerry Kidwell**
COR 1625 - Core A: License Law Battle (3 Hrs Core)
Battle it out with classmates over license law, agency and escrow questions for fun and prizes! Everyone wins in gaining knowledge in a game show format! Includes NEW questions on the NEW license law. Will you be asked to "come on down?"

October 18, 2011 **1:00 - 4:00 p.m.** **Kerry Kidwell**
COR 1646 - Core B: The Dirty Dozen – 12 Ways to Get Sued ... and how to avoid them! (3 Hrs Core)
Why do real estate agents get sued? Find out what NAR and E & O carriers know as they track lawsuits. More importantly, what can you do to prevent being sued? Come find out!

October 26, 2011 **2:00 - 5:00 p.m.** **Kerry Kidwell**
ETH 1519 - Code of Ethics Overview (3 Hrs Elective)
This class gives a history of the Code and an overview of the ethics and arbitration process. After reviewing the entire Code, students will form "panels" to decide ethics and arbitration cases. *(This course meets NAR's quadrennial requirement for Code of Ethics training.)*

November 9, 2011 **1:00 - 4:00 p.m.** **Patrick Daniels/
Cindy Ladage**
ENV 1240 - Radon & Real Estate (3 Hrs Elective)
This course provides real estate agents and brokers with the information they need to avoid liability issues related to radon in real estate, radon occurrences in Illinois, Illinois radon legislation and regulations.

November 18, 2011 (Friday) 9:00 a.m. - 5:00 p.m. **Lynn Madison**
Broker Price Options Resource Certification Course "BPOR" - The Agent's Role in Property Valuation
(FI 1170, 6 hrs. Elective CE Credit & Credit towards BPOR Certification)
Whether you are experienced at preparing broker price opinions or are new to the business, this brand-new course from NAR will provide you with the resources and knowledge to reduce your risk and increase your opportunities. Learn about the multiple uses of BPOs and what they can and cannot be used for, how to evaluate and minimize the risk of the valuation process, identify and use effective tools, and filter and select comparables in order to create professional and accurate BPOs. Contact the Capital Area Association of REALTORS® for registration fee information or download a registration form at http://www.seehouses.com/education/edu_education.php.

Broker / Managing Broker Proficiency Review & Exam

CAAR is offering the proficiency review sessions and IL Proficiency Exams for those needing to transition to broker or managing broker status. We also have a Proficiency Exam Prep books available for the IL Proficiency Exams. Contact Kathy Nichelson at 217.698.7000 or knichelson@caaronline.com for more information about transitioning to a Broker or Managing Broker License.

Registration Information

\$40.00 for CAAR members

\$45.00 for IAR members

\$55.00 for Non-Members

No written confirmation of class will be mailed. You will be notified if class is full. Registration begins one-half hour prior to class starting. Photo ID required. Late arrivals will not be admitted. Advance registration and payment is required.

Cancellation Policy: You may cancel your registration by providing twenty-four (24) hours advanced notice to the Association. If the required twenty-four notice is provided then you shall be allowed to apply your registration fee to any C.E. course offered during the next twelve (12) months. NO REFUNDS will be granted. If the required twenty-four (24) hour notice is not provided, there shall be NO CREDIT granted. Any individual not providing the necessary twenty-four (24) hour notice will be billed for the course.

For convenient home study or online options visit us on the web at
www.SeeHouses.com